

ATTENDANCE CHART

School _____

Class : VII Subject : Computer

[illegible]

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MICRO TEACHING LESSONS

Lesson No : 1

Date: 4/11/12

Duration of the period: 30 min

Pupil Teacher's Name:

Pupil Teacher's Roll No: 1341

Class: 7th

Average Age of the pupils: 11-12

Subject: comp Science

Topic: Diff of comp & meaning

Pupil teacher	Pupil activity	components
what is the definition of computer.	The comp is known as electronic brain.	seeking further information.
Name the meaning of computer.	C - Calculate O - operate M - Memorizer P - Print U - Update T - Edit Typ E - Edel R - Response	
How many types of PCs	No Response	
There are 4 types of PCs	listen & write carefully.	

Further
Information

1. Plan top P.C.S
2. Laptop note book P.C
3. work system P.C
4. Desktop P.C

Components of Comp
System

Listen Carefully

1. Input unit
2. Control processing unit
3. storage unit
4. output unit
5. Controlling

when generat Third generation
the first used

Observation Schedule

S. No	Components	Rating scale
1.	Ques were grainfully	0 1 2 3 4 5
2.	Ques were relevant	0 1 2 3 4 5 6
3.	Specific Ques	0 1 2 3 4 5 6
4.	Longer brief size	0 1 2 3 4 5 6
5.	Ques were proper speed.	0 1 2 3 4 5 6

②

Lesson No :...2.....

Date...5/11/12.....

Duration of the period...30 min.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No....1341.....

Class...7th.....

Average Age of the pupils...11-12.....

Subject...Comp Science.....

Topic...Use of comp.....

P. T Activity	P. Activity	Components
A comp is used in all human life the most imp are as have been as follow	Students are listen carefully	Regining statements.
P. T will gives diff know the chart		use of visual techniques.
Routine Job handling		
traffic control	Students are listen carefully	
Telephone		
Median hospital.		

Scientific Judgments Students Listen
carefully.

Space Science

Testing
pupils
under
stand.

Communication

Education

He will be
response.

UNITED SECULAR SOCIETY

S. No	Components	Rating Scale
1.	using appropriate beginning statements.	0 1 2 3 4 5 6
2.	using appropriate concluding statements.	0 1 2 3 4 5 6
3.	using appropriate links.	0 1 2 3 4 5 6

Lesson No : 3

Date: 6/11/12

Duration of the period: 30 min

Pupil Teacher's Name: [Name]

Pupil Teacher's Roll No: 1341

Class: 7th

Average Age of the pupils: 11-12

Subject: Comp

Topic: Types of comp.

P.T Activity

P.S Activity

Components

on the basic apperati common be classified in to three class

No Response

analog :->

analog comp are those comp which measure condition with respect to any physical quantity

Digital -> It digital comp working is based on two digit & there comp diff analog comp in contain less electronic components we can use there

Students listen carefully

Movement

Comp in very
field for Indus-
tries scientific
purpose Education
research etc.

(iv) H

Hybrid: It is
a combination
of digital &
analog compu-
ter physical

Students are
responding

Gesture

UNITED SECULAR SOCIETY

S.No	Components	Rating scale
1	Movement	0 1 2 3 4 5
2	Gestures	0 1 2 3 4 5
3	change in voice	0 1 2 3 4 5
4	Passing	0 1 2 3 4 5
5	change in transaction	0 1 2 3 4 5
6	visual stimulus	0 1 2 3 4 5
7	chart	0 1 2 3 4 5
8	flash card	0 1 2 3 4 5

Date: 7/11/12

Duration of the period: 30 min

Pupil Teacher's Name: Khairul Azeem

Pupil Teacher's Roll No: 1341

Class: 7th

Average Age of the pupils: 11-12

Subject: Comp.

Topic: Structure of Comp.

P.T's Activity

P.T's Activity

C.B.W

P.T will recite the structure of comp to the student with proper trees.

Still are listening.

Can you feel me structure comp.

Students will be listening.

Memory unit
comp

Automatic logic unit

Input "

output "

what is the C.P.U
the part of a comp
where the received
data

calculate &
processing is
called the processing
unit

or cpu it
can be divided
in to 2 parts

a) Control unit

b) Arithmetic logic
unit.

There are 2. Students no
types of response.

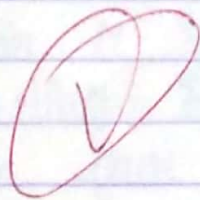
There are 2
types of memory.

There are 2
types of

1) Primary

2. Secondary.

S.No	Components	Rating scale.
1.	prompting.	0 1 2 3 4 5
2.	Seeking future	0 1 2 3 4 5
3.	Refocussing	0 1 2 3 4 5
4.	Interweaving critical awareness.	0 1 2 3 4 5



Lesson No :

Date... 8/11/2

Duration of the period... 30 min

Pupil Teacher's Name... Bhavipreet

Pupil Teacher's Roll No... 1341

Class... 7th

Average Age of the pupils... 11-12

Subject... comp

Topic... Types of Programming Language

Skill Introduction with eg :-

Components	P.T Activity	P. Activity
	P.T will write some word on the B.B. what is Computer. A computer has no in intelligency of it own it function according to the instruction gave by a comp. use a software can be neither seen nor touchy.	?
Ques	How many type of software. The programme for the solution of	

which diff type of soft-ware are prepared can be classified can be following classes.

operating system
application 11

computer programming language we have to use a specific technique in order to define a comp our diff needs.

comp programming language are two types

1. low level language

2. high level language

observation table

S.No	Components	Rating scale
1.	Movement	0 1 2 3 4 5 6
2.	Gesture	0 1 2 3 4 5 6
3.	change in voice	0 1 2 3 4 5 6
4.	focussing	0 1 2 3 4 5 6
5.	Pausing	0 1 2 3 4 5 6
6.	Rhythm	0 1 2 3 4 5 6

①

MEGA TEACHING LESSONS

Lesson No : 1

Date: 9/11/12

Duration of the period: 30 min

Pupil Teacher's Name: Bhazatpreet

Pupil Teacher's Roll No: 1341

Class: 7th

Average Age of the pupils: 11-12

Subject: Comp

Topic: comp system

SKILLS :->

Introduction :->

Computer system concept

The word used system has been derived from a Greek word system which means systematic relationship among to diff. departments of a process two or more elements are compared elements are a system are which want in taken in order to realize some ultimate object.

we can define a system as the collection of department.

Computer system

work gather in to realize one
masel obj.

In the manner a computer functions
like a system.

so computer Hardware

All more department of can be
prescribed as town are called the comp
hardware. It imp department Imp
are mechanical decrical all and
departments Include a and outside
a computer device of a computer.

etc. are diff prices of computer hardware.

computer software

Software is used for taking work from a computer's its associated devices.

computer firmware :->

Hardware & software put together are called firmware.

computer firmware

These departments of a comp which are not required to be opened to order.

TYPES of Computer

To examine are called comp. aspin
ware such as monitor keyboard
mouse pointer etc.

* Computer can be classified on the
following.
* mouse three bare *

Classification of computer

computer are at diff kind based on
their compality to obj and form.

Computer can be classified on the
following
mouse three bare.

1. application
2. purpose.

3. technique.

Classification of comp on the basis of application.

Analog computer :->

The word analog is a computer word which means to find out information among any two number.

Digital computer :->

By digit meant a numerical. In the digital method number can be allowed further process to a digital computer.

Lesson No : ...2...

Date... 11/11/2

Duration of the period... 30 min

Pupil Teacher's Name... Rharitpreet

Pupil Teacher's Roll No... 1341

Class... 8th

Average Age of the pupils... 12-14

Subject... Comp

Topic... Structure

Introduction

Skill :-

Introduction

A personal computer is made up of several devices. These devices are classified into three classes according to their function: input devices, output devices, and processing devices.

A computer receives instructions from an input device for operating according to these instructions received from the input devices and calculate.

C.P.U →

Central processing unit

The Output

Central processing unit

C.P.U

It is that part of a computer where the received data is to calculation & processed is called the control.

Processing unit or C.P.U it can be divided into two parts.

(A) control unit

(B) Arithmetic and Logic unit (A.L.U)

Control unit

The function of the control unit is to control the input and output devices of the computer.

Arithmetic and logical

Unit (A.L.U)

The principles of the computer arithmetic calculation are first of all type of arithmetic operation are done by.

One type of addition and second we have to add up one digits.

Maid is for doing me.

STRUCTURE of computer

Data Storage in a computer

In a computer data stored and transported by devices & electronic appliance.

The transaction and its work on the basis of a switching.

Process data in they are an in action situation and are diff under other situation this is system called one to binary system.

Data store in a Computer

A bit is the smallest unit of data in a computer. It is a binary digit, either 0 or 1.

Method of storage in memory

There are two methods of storing data in a computer.

(S.B.M) Sequential Access Memory

By RAM is meant to reading and writing in a sequence.

(RAM) (RANDOM Access memory)

By RAM is meant to write and read memory in any way.

Lesson No : ...a3.....

Date... 12/11/12

Duration of the period... 30 min

Pupil Teacher's Name... Bharees

Pupil Teacher's Roll No... 1341

Class... 7th

Average Age of the pupils... 12-14

Subject... Comp

Topic... Binary

Introduction

Representation

A computer is accumulation data in such a format which a human being can not understand directly.

A computer stores to numericals letters and other symbols in the form to a code.

The input interface changes the data input by an operate in to one computers and output. Interface presents their coded be understand by a human being.

BINARY

Number system

A computer understand only electronic machine language use digit from 0 to 1

Basically one number system in only two type non-positional and positional

Non positional system

In the ancient times a person used his person your calling.

After the is started to use problems and stick your their. This method use one.

Binary numbers

Positional number

In the programme of numbers system as one of any symbols are used they special symbols are to called digit.

Their value of their digit is depended on their position.

Type of number system

The following system are being used in a computer at present.

1. Decimal
2. Binary

Decimal Binary

Decimal number system

In the decimal system one digit from 0 to 9 are used that in.

0 1 2 3 4 5 6 7 8 9

Binary number system

This system is chiefly used for the working on a computer.

In this system the digit 0 and 1 are to be used in M.S. System.

Binary system of computers

In a computer each data is stored in the form of a and 1 to binary number system is based by two.

Making on number system for another number

As we know that the basic of a number written under the decimal number system is 10 and it is too number in binary number system.

changing number in to the decimal changing and binary number system.

Lesson No : ... 6 :

Date ... 13/11/12

Pupil Teacher's Name ...

Duration of the period ... 30 min

Class ... 7th

Pupil Teacher's Roll No ... 1341

Subject ... Comp

Average Age of the pupils ... 11-12

Topic ... Types

Introduction :->

Programming Language what is software

A computer has no intelligence of its own in functions acc. to one of introductions give by a comp user.

These instructions are saved in one group with the help of a programme. These instructions are covered software.

That it we can say that all these programme which are a computer is presenting me output are called software.

Programming Language

Types of Software

It is necessary to understand a comp used when and how it has to do some thing there instructions are prepared in a systematic manner in the form of a comp language such group of a systematic instruction is called a programme.

Operating System

This type of software has a co-ordination of some programme whether.

Operating system

Utility Programme

A activity programme is made by a comp manufacture this programme. a computer is input & output devices. from time to time it is called a (utility) utility programme.

Language Processor

we have already to discussed that a comp understand only the machine language.

See

computer programme for me an
converse one such are basic
calculator etc.

Application software

A computer can be many
tasks. A computer has to be given
a set of instructions in the form
of a programme for each other
task. So that a computer can
work according to the given
instructions. They give instructions
The surface print use for making
Gamma points on examples.

Translator

A comp understand only the binary system. Each message in to the binary system and now does it's tapes. Computer can not understand their type of programme.

So a programme uses a translator to change their letter number or symbol in to an binary system or machine language.

A language translation is a programme which come to change a programme from one language.

DISCUSSION LESSON - I

Date.....

14/11/12

Lesson No : 1.

Pupil Teacher's Name.....

Shafiqul

Duration of the period..... 30 min.

Class..... 8th

Pupil Teacher's Roll No..... 1346

Subject..... comp

Average Age of the pupils..... 12-14

Topic..... System.

Instruction :->

SKILLS :->

Introduction and need for system.

The software whose purpose is to work is called system software. The software whose purpose is to work is called system software.

It links comp hardware with diff type of applications to software.

A comp is in complete without it. It can be called the nerve centre of a comp. Now we have modern fine of high technology application software.

This type of the operating system can be used on main main.

Parts of an operating system :-

A disk operating system can be divided into two parts a resident and transient.

Resident operating system

It can be called the home BIOS ~~the~~ also the run is installed ~~is~~ it at the time of making a comp.

when a computer is booted it's examining the comp hard ware and it auxiliary by it say.

2. Transient operating system

The frequently used transient operating system was developed by an american company microsoft. It is called Microsoft disk operating system.

Booting :-

when a computer output put on the process of dos.

SCHOOL TEACHING PRACTICE LESSONS

Lesson No : 1

Date: 16/10/12

Pupil Teacher's Name: _____

Class: 7th

Subject: Comp

Duration of the period: 30 min

Pupil Teacher's Roll No: 1341

Average Age of the pupils: 11-12

Topic: DOS

MS DOS and DOS Command

Cut and Cat operating System

An operating system which makes developed such as environment a which transitive instruction by characteristics is called me cut operating system.

There is a define Instruction in me cut operating a system you doing each task which a uses to remember while in a cut.

operating system are small and many alternative in a small graphic user interface can

operating

system

MS DOS

The operating system MS DOS is produced by Microsoft Corporation. It is used with their disk operating system. It translates the instructions of the user with the help of input devices like keyboard into the computer's enabled language. The instructions have been analysed by the C.P.U. and displayed menu on the output device.

Mat is monitor or an printed in make.

Important files of MS. DOS.

It is essential for some specific files of the ms Dos to be present on the computer in order to run the computer and atc critical any devices.

MS DOS System

The files store necessary programme and classical instructions for data organisation - 2 management.

2) Ice - Sys :->

The file store necessary
programme and instructions for
sending data to and receiving data
from principal devices.

3) Auto exec back :->

This means auto untable.
mat is batch life which is
autometical - included.

This is an important
batch life of M.S.

Some important form of

1. files

A name of given me work done on computers in or due to drive it is called as file.

A disk is named by the letter A, B, C, D.

A & B represent floppy disk & me status letter show particular of hard disk as CD rom drive is called directly.

Date.....

18/11/12

Lesson No : 2

Pupil Teacher's Name.....

Duration of the period..... 30 min

Class..... 7th

Pupil Teacher's Roll No..... 1341

Subject..... comp

Average Age of the pupils..... 11-12

Topic..... Programming language

Introduction : →

Skills :-

Programming language.

Basic

This programming language basic is very useful for most people who want to introduce who computers this one reason that is has been name basic.

This is a programming language in which programme are the basic is very simple and a programme can easily do develop a programme by it and can among old programme.

Programming Language

Structure of the basic

The GW basic is the basic of the basic. Important instruction and its prompt is ok when use found ok. The monitor screen it means that the GW basic interpreter is ready to accept a command or take an instruction. Each programme as a sequence of instruction.

while making a basic programme the following should be kept in mind.

Basic programming

1. Each statement in a basic programme is written in a separate line and each line has its number.

2. No statement should be longer than a line.

3. The statements are in the order of increase.

4. A basic statement should be used properly so as to save space and time.

Introduction of programming language

Control statements

These are those statements which control the spread or flow of a programme to before this increasing me lets know about me programme structure.

Programming structure

Sequential :->

The Programme which follows Instructions one after another.

Programming language.

Some other programming language

fortran :-

The programming language was developed for its computers by IBM in 1954.

This was a popular programming language during the infinite period of high level programming language its full name was translation.

cobal :-

cobal is a very useful programming language for important commercial and data processing work.

Lesson No : 3

Date: 19/11/12

Duration of the period: 30 min

Pupil Teacher's Name: _____

Pupil Teacher's Roll No: 1341

Class: 7th

Average Age of the pupils: 11-12

Subject: Comp

Topic: word

Introduction :->

Skills :-

What is a word processor

By word processor is meant to express the expression by diff words in an orderly any systematic manner. the work of word processing can be done in the processing three way

By writing on paper on type written.

See

Formating of a Progrm Paragraph

Generally the first line of a paragraph is being by leaving some space on an left this blank space is called input. This place can also be delimited by a good word processor. The space b/w two paragraph is kept little more ~~name~~ me space to space previous to end of 100 a paragraph constitute a good word processor.

Formatting of land

Generally a good to processor was the facility to high ligent a tent in bold it alie or undertime some time a word has to given above & below me alignment of other me it has to be shown biggest its has to be shown and small man to hind.

Getting Output

The life of a word processor can be had as output in two ways by visual output on the monitor screen.

Word

Characteristics at a word processor

A word to processor should have the following characteristics.

Editing to base :->

A word processor has the facility of typing, deleting, editing, etc. equal. It is committed to typing or changing one text as may be needed in a file made on a cursor it takes it to the required.

Editing to the Best

The empty space to created.
by M.S. detector will be automatic.
usually the occupied by one text on
the right side.

For mat ing of a pages

A word processor has
one facility of leaving margins on
all your ~~own~~ ^{own}.

After this has been deter-
mined for all page in.

Date..... 20/11/12..... Lesson No : 4.....

Pupil Teacher's Name.....

Duration of the period..... 30 min.....

Class..... 7th.....

Pupil Teacher's Roll No..... 1341.....

Subject..... Comp.....

Average Age of the pupils..... 11-12.....

Topic..... Introduction.....

Introduction :->

Skills :->

Word . Introduction to microsoft word .

The microsoft word is a special facility provided in the microsoft office word there is a variety resourceful.

The occupies in imp. place away auxiliary & programme document friendly use in an office can be the reports used with table 2 to etc.

Introduction of word

Beside some routine work can also be.

Starting with word 2000

The word can be started in many to ways.

1. By using the start menu.
2. By using open using office documents.

Method will discount my programme applications.

WORD 2000

menu of words 2000

is one like other application working
word 2000 window environment me
has below also display me menu
a menu & little bar in which
given.

file edit view, Insert format tool.

file menu :-

Their menu on the menu has
it me word 2000 have alternative to
related to away meant of document.

File menu

Edit menu :->

In the second menu given one more bar of are word 2000 are given alternative related of editing to a documents file.

The alternative given in the file parts of these menu is used to council the clone previous. The alternative is which used to get a touch are concludes work.

Edit and menu and
View menu

View menu :->

The third menu on the word related has a diff alternative display of a page.

The regarding two alternative are used for display of rule & documents map in the word me two windows.

Lesson No : 5

Date: 21/11/12

Pupil Teacher's Name: Khushi

Class: 7th

Subject: Comp

Duration of the period: 10 30 min

Pupil Teacher's Roll No: 1341

Average Age of the pupils: 11-12

Topic: use of word

Introduction : ->

Skills :->

Use of word at in word 2000

There are 30 digit of word
are in me word from of drawing
on using one could I can in sent
word but given an me tool bar
on which we alternative word can
be decided to display me word art
tool bar on me monitor screen.

See

User

Insert

word

out

This tool icon present on the word out table of a its used for the inserting word art in the documents.

Edited :->

The tool icon given on the word art tool bar is used for editing the text inserted in a documents.

Edited

of comp

Word

art

Gallery

This tool icon given an.
me word art tool bar is used for
changing the style of used are.
Inserted in a documents.

Word art shape

This tool can in me.
word art tool bar in used for.
changing me a shape of the
word art shape inserted in a
documents.

Date.....

Pupil Teacher's Name.....

Class.....

Subject.....

Lesson No : 6

Duration of the period.....

Pupil Teacher's Roll No.....

Average Age of the pupils.....

Topic.....

Introduction.

Skills :-

Introduction of microsoft word

Microsoft word is such as an auxiliary programme of an office word in which electronic spreadsheet based and graphics can be used very a easily and effectly.

Word provides a very massw spread speech in which data on one Input in each all and all their can be tasks accomplish. sheet in it.

Microsoft

2000

Software setup working in MS doc
environment it can be called me
larger more environment can be
more enriched edition of me
lotus.

coding

enul

2000

The microsoft anul is located
is the such menu programme
start menu of window.

Part

of

Enul

2000

Screen

Excel 2000

loaded the excel window it
display of the monitor screen like
me on shown below.

Spread sheet or work sheet

when excel 2000 is displayed
me excel window is shown like
the one shown below.

Spread sheet

Title bar

The title bar of the excel
2000 window operating.

Menu

Bar

Other window Bar programme

Menu Basic :->

In the end word window menu bar it is just below me to title bar on the menu bar given provided never of end word.

Tool Bar :->

tool bar like the word word diff
below. can like the displayed

Formula Bar

formula bar

The formula bar present in the contents of selected cells in the form of a formula of they can be done.

So write in a normal cell the result of the calculations in displayed.

row label : →

Each row label is marking 1, 2, 3, — and so on in the ascending order.

Scroll Bar : →

Then are 2 shall Bar in the 2000

Date..... 23/11/12

Lesson No : 7th

Pupil Teacher's Name.....

Duration of the period..... 30

Class..... 7th

Pupil Teacher's Roll No..... 1341

Subject..... Comp

Average Age of the pupils..... 11-12

Topic..... Data base

Data in excel 2000
what is work book

A work book is a file in which
several and charts etc are to
be saved related to a task.

what is cell pointer

when excel 2000 programme
is loaded in a window is left
corner of one spread sheet or work
sheet the active cell window data
it is stored.

See

To move cell pointer to one lower row filled with data.

Home :- $\rightarrow$

To bring the cell pointer to the first row in first column.

End :- $\rightarrow$

To set on end mark.

P.g up :- $\rightarrow$

To move in screen up.

P.g on :- $\rightarrow$

To move and screen down
to go to the last a filled
column.

Data in excel 2000

following types of data are
used in a 2000.

Data : →

~~This~~ type of data is
used for displayed data in the
data in the cells the excel
2000 in ways.

goes do the high lighted
all.

Moving all printed from - row
all to another in me work
shut.

for typing data Editing it
me have to move highted one
them in the all do pointer on
be taken on me classed with
the help of me arrow say
one move pointer.

To move me cell pointer
one column to right.

2. To move to right. no cell printed column.

3. To move to the first pointer.
column to the top.

4. To move the cell to pointer
one column to down.

Goal : $\rightarrow$

To move the cell pointer
to the upper first row filled.
work it.

Lesson No : 8

Date: 24/11/12

Pupil Teacher's Name: [Signature]

Class: 7th

Subject: Comp

Duration of the period: 30

Pupil Teacher's Roll No: 1341

Average Age of the pupils: 11/12

Topic: formatting a cell

Introduction : →

formatting of a cell

To format a cell in a worksheet in MS Excel 2000, an alternative of cell given as one format menu is used.

Their dialog box has an main to a alternative.

Number A light menu for border pattern and selection the first alternative number of the dialogs box can be used.

The third alternative font is used to specify the size and type of a font and digits.

The fourth main alternative border is used for alternative. The size and type of a font and digit.

~~The~~ The fourth ~~can~~ can be given a cell by doing its locked. Hicklives on both when a T.T.

formatting of row

To format a row as a work sheet row which is used in the format menu is displayed.

auto hit containing row - alternative light and inside.

The first alternative to light is used to a change one height of a ruled of a can be fog pointer.

The second alternative Auto 1-1

of me it more than
cell can accomodated.

Formatting a column

To format a column in a
work sheet in the excel 2000 the
alternative column given in one format
move is to be based.

The sub menu has five after
native which auto file relaxation
table on hide etc.

The maximum width of a column can be set by the second.

auto hit selection of their sub menu column in it more than its with the use of alternative hide in done to make the selected column a Impossible.

The alternative on hide is used to make a hidden column a unapp the final to alternative standard with of me sub.

Lesson No : 9

Date: 28/12/12

Pupil Teacher's Name: Aishwarya

Class: 7th

Subject: Comp

Duration of the period: 30

Pupil Teacher's Roll No: 1341

Average Age of the pupils: 11-12

Topic: Microsoft power point.

Power Point

Introduction :-

Introduction of power point

The Power point is such an enrichment to programme given in the office word by which we can draw and design our presentation in the form of a lively presentation.

With the help of their programme we can be decorate our presentation our slides ideas column second.

Dimensional figures can be help
menu over presentation very Important
in fields of commerce.

And the education is presentation
is very important for a comfort
managers and other teachers
managers other commercial people.

Slides : $\Rightarrow$

Slides are in to separate
sheet of a slide present at

A slide can be include titles text
graphs are etc a slide can be
printed back and while or it can
be printed on transparent sheet.

Hand out :- →

A hand out support our to
presentation we can distribution hand
out among our audience before one
start of the presented use one with
printed additional on a hand out.

Speaker notes :- →

This programme

can be used to prepared speaker
note each " page of MS speaker
note can used to write some notes
analog with the slide when a
speaker speaks slide show their
notes help to present his material.

Out line :- $\rightarrow$

when we are in the
process at preparing a presentation
we have an alternative.

Loading power point

This alternative for their page programme is given in the subject matter programme is the starts menu of window 95 or window 98 when ms office 2000 has been looked on, clicking his alternative MS power point 2000 appear on the monitor screen as shown her.

After power point 2000 has been loaded the window of power point appears on the monitor screen together with a dialog box power point.

Date.....

22/11/22

Lesson No : 10

Pupil Teacher's Name.....

Duration of the period..... 36

Class..... 7th

Pupil Teacher's Roll No..... 1342

Subject..... comp

Average Age of the pupils..... 11-12

Topic..... Menu Bar and menu of Powerpoint.

Menu Bar & menu of Powerpoint

All the text that can be done to the power point are given under different manner full down menu is included to the diff. command.

file menu :->

This menu is divided in part and making a new presentation.

Power

point

programme

New :->

The alternative new of the full menu is used to make a new presentation their work can be done by clicking an standard tool an using their to alternatives a dialog box. new present presentation appears.

Open :->

The second alternative given in my full menu.

It is used to open an existing presentation or using their alternative - a dialog box open. Just like alone other auxiliary programme.

Gossec : →

This alternative is used to close an open presentation. It more than are presentation them an using.

The alternative are avoided at present.

Save as :->

This is alternative used to save a presentation as presentation another name.

Save as web Page :-

Alternative given in menu is used to saved the present of presentation in the form of a web page.

Back and go :-

This alternative menu is used given in the file presentation to enable a computer for summing on

Web page preview :->

There is alternative given in the life menu is to be used to demonstrate how the presentation will be done as a web page. on using this is alternative program in run and the presentation in run of this displayed there.

See

Date..... 29/11/12 Lesson No : 11

Pupil Teacher's Name.....

Class..... 7th

Subject..... Comp

Duration of the period..... 30

Pupil Teacher's Roll No..... 1341

Average Age of the pupils..... 11-12

Topic..... Information (IT)

Introduction :->

Information technology : An Introduction

Information in this area of the enter worlds the whole word circulation around the information and their automatic information in the basic of my private Instruction are government office Information has been it own wide used the technology which is used to obtain and common information Communal is called in formation on technology.

Imp technology occupies on communication as the techniques the

of Information.

We can define information technology as the technology used by the communications of Information.

After the Green revolution in the industrial revolution on the industrial information took place by which the service sector is processing one of the total and it occupies a share of the govt.

The employed force:-

The service healthy central comprise on
tourism solutions care on reconstruction
accounting a making & other a
services are to keep in the a
operation.

imp for Information technology in the
singapore any countries like
this as buy their humans have involved
important roles.

arrival of computer in the
field of information
me sent form one place
in another by paper now a
mobile phone can be used to
speak any place.

Various tools of information

Different tools of information
needed to the communication.

of information.

Title Phone :->

The telephone network provides the author world. It can be used to send information from one place to another in second form.

2. Mobile phone :-

A mobile communication information is second form a telephone is located at a specific places while a mobile phone can be carried to it.

Date..... 30/0/22
Lesson No : 12
Pupil Teacher's Name.....
Class..... 7th
Subject..... Comp.....

Duration of the period..... 30
Pupil Teacher's Roll No..... 1341
Average Age of the pupils..... 11-12
Topic..... Network.....

what is network software

work task when together of several for is separate units network specific formed.

Type of networks :->

Local :->

are a ~~expanded~~ network name is local. then it is a private network in which is used. with in a building as school as collage as a campus.

Man :- $\rightarrow$

The expanded name of this network is metropolitan area network is spread over called a man.

This can be a private network the cable interphases, for available in metro plisum cities as a type of man.

Wan :- $\rightarrow$

Its expanded name is wide area network i. a.

Network Technology Linear
Bus Topology

enable a linear bus topology for communication of data.

its rarest topology which is easily and considered to be the most reliable in called an open end bus.

Star topology :-

In a star topology all nodes in the network are connected to a central service.

Seen

Notes are commed to diff. Services.

Analog and digital signals

Data is a communication
by a signal. Here signals are
of two types.

In analog signals change
above electrical current and
voltage are used for the
comm of a data.

Communication channels

which medium by which computer in a network are comm. is called communications channels.

Communication channels are of two types the first which are connected physically or by medium such as cable system.

A cable system is divided into two types.

Date 2/12/12

Lesson No : 13

Pupil Teacher's Name

Duration of the period 30

Class 7th

Pupil Teacher's Roll No. 1341

Subject Comp

Average Age of the pupils 12-12

Topic Internet

Introduction of net

In fact the internet is a network of the several other networks. In which each network is connected with such a medium which transmit data no other.

Each back done had it least one such one point far where it point from where it can be transmit data with a other back done.

Now there use ever to connected to another computer of their internet & service.

from data :

Domain name system

Internet is some thing Rach has a special like computer to connected to move their.

W. W. W name . com : →

There is in fact the address of this a computer . Thus computers system in called the domain the name says

Working

of Internet

Internet spread over the world. Such a network that is owned by anybody who has an Internet connection provides services in every country in the world.

Service

Available

E-mail :-

E-mail means electronic mail. This is very important to it.

Internet :->

Internet uses makes
of this facility me most this
space is called a mail.

Internet tool

The type of software which are
used for ~~diffusing~~ on the
Internet.

from one website to another and
from using other internet facility
are called Internet.

Browsers :- →

A browser is a medium-
with connects a computer with the
Internet.

Search engine :- →

A search engine is an applicati-
on located some websites on the
Internet on the Internet to which
helps to find the address.

Lesson No : 11

Date..... 2/12/12

Duration of the period..... 30

Pupil Teacher's Name.....

Pupil Teacher's Roll No..... 1391

Class..... 8th

Average Age of the pupils..... 12-13

Subject..... Comp

Topic..... Introduction

Computer system software

This word system had been describe on a various word system which means systematic relationship away to diff department of a process two or more elements are to compared is a system which work in tandem in order to realize some obj.

as we can diff a system as the collection of as the work together in to

Examine are to called imp skin
ware such as monitor keyboard
mouse pointer etc.

Classification of computer

comp are of diff kind based
on their labality obj and classified
cation on the following mouse
thru kinds.

Applications : →

2 purpose.

3 Techniques.

the basic classification of computer on Application.

1. Analog computer.

The word analog is a Greek word which means to find out on family among any two of numbers.

Date

4/12/12

Lesson No : 15

Pupil Teacher's Name

Duration of the period 30

Class

8th

Pupil Teacher's Roll No

1341

Subject

Comp

Average Age of the pupils 12-14

Topic Communication Technology

Introduction :->

elements of a communication technology basic transmission media digital and analog trans. mission Blue tooth wifi system.

Basic elements of a communication system

It is a process by transmitting data from one point to other using resources the data may be of an analog or digital in nature.

In any comm. process the basic elements are essentially needed they are

1) Sender

2) Medium

3. A Receiver.

1. A Sender :-

It create the message to be commatied.

2. A medium

It carrie the transmitter message to the destination.

3. A Receiver :-

It reciver the message from the source.

Transmission media :->

The senders medium Reciver concept of has actually been with us for a long time. The use of telephone line as transmission medium had made revolutionary change. today we have several type of physical channels comm. media.

Digital :->

obs create digital signals work an.
two condition. data which state only

true
false

or

high.
low.

Type of computer network.

There are many possible way of
networking the various type of network.
are

- ① star network
- ② ring "
- ③ compute "
- ④ bus "

See

which attached to the local computer the local comp are not linked directly to each other.

Advantages :->

If any of the local comp failed the transmission system of the network is affected.

us in advantages :->

The entire system depends upon the last comp at the common of last comp fails then the entire network fails.

Home work

- 1) what is computer network.
- 2) what is the transmission media.

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Lesson No : 16.

Date: 5/12/12

Pupil Teacher's Name: [unclear]

Duration of the period: 36

Class: 7th

Pupil Teacher's Roll No: 1341

Subject: Comp.

Average Age of the pupils: 11-12

Topic: Input Output devices

General aids : →

1

room with we will equiped class black board.

1. The arouse the curiety of student to work diff output - Input devices.

2. To develop interest of the student in comp by feeling the imp comp in day to day life.

P.K assumed.

It is assumed about common students have knowledge due.

P.K testing :->

To test the previous knowledge of student in the following.

Announcement of topic :->

P.T will announce the topic by saying were students as you are analog familiar with some of the common Input & Output devices.

Contents	P.T Activity	Pupil Activity	C.B.W
	P-T will explain the meaning of the Input.	Pupil will listen carefully.	
	The Input will device explain the definition of Input device with the help of some suitable ex.		Input Output response and display data.
	P-T will ask the ques. from ex to pupil.	Pupil will answer the questions.	

See

Certain to
the comp.
is resemble
record the
data use
the proper
each charact-
er.

what do you mean
by these devices.

How at look.

Mouse is
another kind
of Input device
basically. It is
a pointing
device.

PT. will ask the ques.
from the pupil.

what is mouse.

what is pointer.

Output device & its keyboard necessary
which are used to use the mouse
to get the
or the result
from.

P-T will explain the
definitions of output
devices.

Keyboard
is word
on the
data in
to comp-
uter.

Recapitulation :->

- 1- Keyboard device are used for entering data in to comp.
- 2- Monitor is an output devices.

Homework :->

type of different blw keyboard are

describe diff input output device in dialo

Date 6/1/12 Lesson No : 17

Pupil Teacher's Name [Signature]

Duration of the period 30

Class 7th

Pupil Teacher's Roll No. 1341

Subject Comp

Average Age of the pupils 11-12

Topic MS DOS

General Aids : →

chalk, duster, we will quipped black board, pointer etc.

Specific Aids : →

1. Real objects.
2. Chart showing diff MS DOS.
3. Re Capitulation.

General Aids : →

To enables of family with diff MS DOS of comp.

- * To arrow the usory of students to word diff MS DOS.
- * To develop interest of the students on computer feeling the imp the comp in day life.

P.K assumed :->

It is used that about common MS DOS.

P.K Testing :->

To the tent of student will as the following questions.

Q- what is MS DOS ?

Q- what is Modern ?

Q- what is C.P.U ?

Announcement of topic :->

P.T will be announce the topic by saying we well students are you already with some of common MS DOS and Modern C.P.U details.

Contentes	Pupil teacher Activity	Pupil Activity	e.B-cw
Types of MS DOS.	P-T will explain the meaning term Input	Pupil will listen Care fully	
DOS- the MS Dos is a product of microsoft MS Dos is used this with desk of DOS.	Pupil will listen note down defination of MS DOS.		The o.s is Reproduced of memory.
The internal Command are these common and which are automatic ally located.	P.T will the ques from the pupil,	Pupil will ans the ques.	

Recapitulation :- →

The Internal Command are the externally called in to the memory of your comp.

C.P.U → Central processing unit

Home work :- →

what is definition of MS Dos?

what is the full name of C.P.U?

Lesson No : 18

Date

7/11/12

Pupil Teacher's Name

Duration of the period 30

Class

8th

Pupil Teacher's Roll No

1341

Subject

Comp

Average Age of the pupils

12-14

Topic

Use of Comp.

Use of Comp. education of india

Computer is used in develop countries in the expansion of education.

The expansion of a education will be used in their type of technology in even max countries.

This type of technology will be used in educational in even develop countries.

In India Instructional by Comp in a new concept order distance in educational.

which computer is being - since the
very beginning.

Administrative Application of computer in
their education

1. The maintain Students recorded.
2. of maintain final arrangement.
3. of produce effective a type study material.

To arrange for enter one environment

To plan & print individual programme.

Advantage of comp in the field in
a education.

1. Some use of working with a new comp
motivate students.

2. lively colourful graphics provides
motivation to the students for
practice.

To provide Responced stop.

for recording past learning and
menu necessary.

computer and teaching process.

Lawrence star human &
chemical dants develop the
completed teaching MS dos in most
1965.

In which - a comp was used for
me presentation at instruction in
place at a teacher.

1. Pre tutorial phrase.

Tutorial phrase -

In the first phrase.
completed solidified the specific students
for achieving specific obj of me.
Instructional.

Seen

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DISCUSSION LESSON - II

Date 8/12/12

Pupil Teacher's Name

Class 7th

Subject Comp

Duration of the period 30

Pupil Teacher's Roll No. 1341

Average Age of the pupils 11-12

Topic Use of Comp

InstructionalUse of Comp in Educational in India.

Computer is used in develop countries in the expansion of educational

The expansion of the educational this type of technology will be used in educational in develop countries. The type of technology will be used in education a institute in develop countries.

In India Just by comp is a new concept under distance in which bring seen very sincerely.

Administration in Application of

1. To maintain student record.
2. To maintain final arrangement.
3. To pay bill of students.

Instructional Situation.

Instructional situation of Computer application

1. To arrange for entire environment.
2. To open and print individual programme.

Advantage of

Some use of work with a new motivate students.

to provide responded motivation to students for practice.

assurance develop the most learn and chemical
lives teaching mode in 1965. computer

In which a comp was use for
me presentation of instruction for
place at a teacher.

complete for In the first phase the
selects a specific students
achieving.

Specific obj of the Introduction

Sem

10

OBSERVATION LESSONS

Observation Lesson No.

Date.....

Duration of the period.....

30 min

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

Topic.....

DOS

Class were control.

P.T was full confident.

Voice was loud.

P.K testing done.

Sign. of Pupil Teacher

Sign. of Supervisor

Observation Lesson No.

Date.....

Duration of the period.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

Topic.....

Programming language

P.K testing done.

P.T was full confident.

Voice was loud.

Students were alternative.

Sign. of Pupil Teacher

Sign. of Supervisor

Observation Lesson No.

Date.....

Duration of the period.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

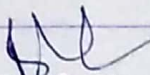
Topic..... MS Word

P. K was testing done.

voice was done.

Recapitulation was done.

P.T was well planned.


Sign. of Pupil Teacher


Sign. of Supervisor

Observation Lesson No.

Date.....

Duration of the period.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

Topic..... Word

voice was clear.

Recapitulation was done.

Students were attention.

P.K testing done.


Sign. of Pupil Teacher


Sign. of Supervisor

Observation Lesson No.

Date.....
Pupil Teacher's Name.....
Class.....
Subject.....

Duration of the period.....
Pupil Teacher's Roll No.....
Average Age of the pupils.....
Topic..... Excel

Recapitulation

was done.

Voice was loud.

P.K testing done.

Students were attentive.

Sign. of Pupil Teacher

Sign. of Supervisor

Observation Lesson No.

Date.....
Pupil Teacher's Name.....
Class.....
Subject.....

Duration of the period.....
Pupil Teacher's Roll No.....
Average Age of the pupils.....
Topic..... Excel

P.K was well planned.

P.K testing done.

voice was loud.

P.T was full confident.

Sign. of Pupil Teacher

Sign. of Supervisor

Observation Lesson No.

Date.....

Duration of the period.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

Topic..... Network

P.T. was well planned.

Students were attentive.

P.K. testing done.

B.B. week done.

PLP
Sign. of Pupil Teacher

[Signature]
Sign. of Supervisor

Observation Lesson No.

Date.....

Duration of the period.....

Pupil Teacher's Name.....

Pupil Teacher's Roll No.....

Class.....

Average Age of the pupils.....

Subject.....

Topic..... IT

Students were attentive.

class were control.

No class control.

P.K. testing done.

PLP
Sign. of Pupil Teacher

[Signature]
Sign. of Supervisor